MONTANA WILDLIFE AND TRANSPORTATION

DATA AND INFORMATION WORK GROUP

10:00 – 11:30am, July 16, 2020

Join Zoom Meeting

https://umontana.zoom.us/j/96373710156?pwd=S2VjNFZWaTE0SDU5ZTIwUXdVc3FMQT09

Meeting ID: 963 7371 0156

Password: 891278

Purpose: To complete a vision statement and the start of a work plan that clearly describes what the work group will accomplish and how they will complete the work.

Objectives:

- Agree to a vision statement, goals, and objectives for the work group
- Create a work plan (or at least the start of a work plan)
- Decide on meeting logistics

Agenda:

1. Introduction

2. Vision statement, goals, objectives
    a. Justin's idea
    b. Gabe and Brian's list of crash data elements
    c. Discussion
    d. Outcome: Agreement on a vision statement

3. Work plan
    a. What are the major tasks needed to meet the vision/goals/objectives?
    b. Who will do which tasks?
    c. What is the timeline?
    d. Outcome: Content to fill in a work plan and next steps to complete the work plan

4. Communication with Steering Committee
    a. How does the work group want to share the vision and work plan with the Steering Committee?
    b. Outcome: Next steps to share the vision and work plan with the Steering Committee (ideally by Steering Committee's next meeting on August 5)

5. Meeting Logistics
    a. When does the work group want to meet next?
    b. Should we schedule out a few meetings?
    c. How does the work group want to plan for meetings (e.g., create agendas)?
    d. Does the work group need or want a facilitator for meetings?
    e. How does the work group want to handle meeting notes?

6. Review and Close