MONTANA WILDLIFE AND TRANSPORTATION

DATA AND INFORMATION WORKGROUP

9:00 – 10:30am, November 19, 2020

Meeting Notes

Purpose: To discuss the data inventory and determine next steps

Objectives:

- Review and provide feedback on the format of the data inventory
- Review and discuss data layers
- Determine next steps for the data inventory
- Understand the concept of ranking and weighting

Attendees:

- D&I Work Group: Paul Sturm (MDT), Gabe Priebe (MDT), Brian Andersen (MDT), Liz Fairbank (MSWP), Andrew Jakes (MSWP), Joshua Theurer (MSWP), Adam Messer (FWP)
- Planning and Implementation Team (PIT Crew): Nick Clarke (MSWP), Hannah Jaicks (MSWP), Deb Wambach (MDT)
- Support Staff: Brian Klapstein (MDT)

Agenda:

1. Introduction
    a. Was everyone able to access Microsoft Teams?
        - Andrew had trouble getting in and had to set up an account. Liz needed to request permission to access, got a text code, and then was able to access. Nick reported this was also his initial experience, but then received a direct link from Renee and has been using that since. Renee will be informed of the feedback and work to rectify any remaining access issues.

2. Mission statement – done and ready to be put on the website!

3. Steering Committee Meeting – any necessary updates
        - The steering committee asked about the D&I group seeking "other" data from outside groups in their process. It was noted that outside data sources would be explored at some point to fill gaps or augment important information or considerations missing in the initial identification of relevant and readily available data sources.
        - The steering committee is excited about D&I work and anticipating products, believing their work critical to inform and provide the foundation for their collaborative work and the process. Many of their upcoming tasks will be informed by the D&I workgroup efforts.

4. Data Layers
    a. Adam provides overview of the format of the spreadsheet
    b. Group feedback and discussion
        - The group discussed several items regarding the organization of the data sets

        - List by needs criteria? Categorize data? Identify temporal vs. spatial components?
        - Approach this as an Iterative process – start with full suite of layers identified, ranking, weighting, what's available and what's missing?
        - Identify the level of importance relative to informing the four needs assessment criteria (NAC)
    - The group spent time defining the four 4 NAC together. This exercise is important to inform the relevancy of the data sets to each criterion (existing and projected as appropriate)
        - They agreed to use the definitions in working draft form to inform workgroup actions now and so that refinements can be made. A revised final version will be produced for consumption later. The working draft was uploaded to Teams
    - Move K-N columns after data set column on the worksheet
    - The sensitivity of data will need to be understood a few steps down the road, but now it is important to understand how these data may inform the NAC.

c. Each member provides brief overview of how they approached the homework and what they contributed – this item was not formally discussed at this point
d. Are these all the needed data layers?
    - The group agreed the data layers were not complete and additional information needed to be populated

The following items were not formally discussed at this meeting:

e. Is there anyone else the group should talk to about data layers?
f. What are the next steps?
    - What needs to be accomplished by the next meeting?
    - Who will do what by when?
g. Outcome: Next steps for the data inventory

5. Ranking and Weighting
    a. Adam provides laymen's overview of ranking and weighting
    b. How would the data layers be used to describe each of the criteria?
    c. What might a ranking process look like?
    d. How does the group want to approach ranking?
    e. Outcome: Better understanding of ranking and weighting

6. Meeting Logistics
    a. Next work group meeting is December 17

7. Review and Close

ACTION ITEMS:

All - Continue to populate the spreadsheet for next meeting
All - Sort by prioritization for each criterion to initiate ranking and weighting activities
Andrew/Adam - Summarize and provide explanation of various approaches to ranking and weighting in advance of next meeting