MONTANA WILDLIFE AND TRANSPORTATION

DATA AND INFORMATION WORKGROUP

9:00am – 1:00pm, Thursday, October 28th, 2021

Join Zoom Meeting

https://mt-gov.zoom.us/j/84088605949?pwd=VWJlSXNINWhZY3JDZEJaTlFaWGF2dz09

Meeting ID: 840 8860 5949 Password: 401672

Dial by Telephone +1 646 558 8656 or +1 406 444 9999

Purpose: Finalize the draft product with the five criteria, cleanup and organize data and plan for story map production, coordinate work for October and November milestone tasks, and plan presentation of draft product to the steering committee.

Objectives:

- Review and accept the new roll-up of the draft product, including all revisions to NAC 5
- Review and discuss data cleanup/organization efforts in the back and front of the house
- Coordinate work for the October/November milestone tasks
- Begin planning the presentation of the draft product and identify items requiring additional guidance and input from the steering committee for the December 7th meeting
- Begin discussions on how the product should be used, how it should not be used, limitations, and purpose, consider preliminary recommendations to the SC for public release

Invitees:

- D&I Work Group: Andrew Jakes (MSWP), Liz Fairbanks (MSWP), Gabe Priebe (MDT), Paul Sturm (MDT), Brian Andersen (MDT), Adam Messer (FWP), Justin Gude (FWP)
- Planning and Implementation Team (PIT Crew): Deb Wambach (MDT), Barb Beck (FWP), Hannah Jaicks (MSWP), Nick Clarke (MSWP), Brooke Shifrin (MSWP)

Agenda:

1. Introduction

2. Review and accept the new roll-up of the draft product
    a. Review and agree on the layers (and layer data) included in NAC 5
    b. Review and agree on the revised rankings and weightings for NAC 5
    c. Review and discuss the new roll-up of the product. Agree that it is performing and displaying as intended and desired
    d. Determine any "asks" for guidance or additional input from the Committee

Outcome: Finalize the "draft" product with five criteria and identify next steps to prepare the product to share with the Committee on December 7th.

3. Review and discuss data cleanup/organization efforts in the back and front of the house
    a. Brian to report on progress made in data cleanup/organization, simplifying, and making metadata user-friendly
    b. Brian and Adam will lead discussion and make recommendations for classifying and naming the data. Group will agree on naming and classification strategy.

c. Group will review the story map interface and discuss the write-ups for each section
d. Group will determine strategy, schedule, and leads for completing write-ups for the story map
e. Group discussion and identification of next steps

Outcome: Agree on what needs to be done to ensure product is defensible and user-friendly and determine next steps for data cleanup/organization, classification, and story map production, preliminary recommendations for release of the tool to the public to be made to the Committee

4. Review the revised tasks and timeline document and coordinate the work for the October/November milestone tasks
    a. Final draft spreadsheet of all criteria and datasets (AM, BA)
    b. Refine application to include all components (AM, BA)
    c. Document all datasets and limitations (AJ)
    d. Document data needs and gaps (AJ)
    e. Clean up naming and metadata (back) and create story map documentation (front) (BA, AM TBD)

Outcome: Group will make progress on October/November milestone tasks, make plans and identify others to assist in completion of those tasks, and begin planning for December milestone tasks

5. Begin discussions on presentation of the draft product to and request for additional guidance from the SC at their December 7th meeting

Outcome: agreement on presentation of draft product and identification of items requiring additional guidance and input from the Committee

For next meeting scheduled November 18th:

- Group will begin discussions on how the product should be used, how it should not be used, limitations, and purpose, consider preliminary recommendations to the SC for public release

6. Next Meeting
    a. What does the group want to accomplish at the November 18 meeting?
    b. What is the group's homework between now and November 18? Will that be accomplished individually, in small groups, or some other way?
    c. Outcome: Agreement on next steps and agenda for next meeting

7. Close by 1:00 pm