MONTANA WILDLIFE AND TRANSPORTATION

STEERING COMMITTEE
1:00 – 4:00pm, December 7, 2021
Join Zoom Meeting
https://mt-gov.zoom.us/j/86324370112?pwd=aHlNK1p1bnlSUUtTZWdzOFNnR3IrUT09
Meeting ID: 863 2437 0112
Password: 996238
Dial by Telephone: +1 646 558 8656 or +1 406 444 9999

PURPOSE: To review draft mapping product and support the Data and Information Work Group's progress, determine purpose and structure for Committee working meetings, develop project selection strategy and determine roles and responsibilities for Committee and each entity in project selection

Objectives:

- Share and develop ideas for initial use of the D&I product by various user groups and ensure Committee efforts are supporting the D&I group timeline tasks
- Identify purpose and structure for SC working meetings
- Understand status of Transportation Commission funding approval, and MDT's progress on project implementation process development and documentation
- Share and further develop other criteria and strategy for identification and selection of projects
- Determine roles and responsibilities of the Committee and member entities in identifying and selecting projects at each scale
- Determine agenda topics for the next steering committee meetings

AGENDA:

1. Introduction
2. D&I workgroup draft product
    a. Work group members present the draft product
    b. SC members provide feedback and ask questions
    c. SC members provide guidance on D&I workgroup questions
    d. SC members identify next steps and approach for determining and coordinating initial intended uses of the product with the D&I group

    Outcome: List of any needed modifications to the draft product and identification of next steps for determining how the product will be used

3. SC working meetings
    a. Understand the purpose of the SC working meetings based on identification of key elements to be addressed in coming months
    b. Determine the structure, frequency, and duration of SC working meetings
    c. Determine expectations, roles and responsibilities for SC members and PIT Crew for SC working meetings

d. Determine how to accomplish homework and communicate between meetings to accomplish SC goals over the coming months

Outcome: Understand the purpose and determine the structure and logistics of meetings, and how homework and communication will occur between meetings.

(*short break*)

4. SC project selection strategy
    a. MDT will share progress on MDT processes for project development and implementation at various scales and Transportation Commission funding approval
    b. SC members discuss the following questions:

        - How do you envision projects being selected? Does that vision differ depending on the type of project? What about project selection for feasibility funding?
        - What are some important elements of project selection processes?
        - What is the role of the SC in selecting projects at each of the 3 levels?
        - What is the role of the SC in selecting projects for feasibility funding?

    Outcome: Identify next steps and action items for process documentation and options for project implementation. Develop key elements and approach to project selection and clarify the role of the SC and member entities in project selection.

5. Report out from each entity for the good of the group
6. Review and Close
    a. What does the steering committee want to include on the next meeting's agenda?
    b. What work needs to be completed between now and the next meeting? How will that work be accomplished (e.g., who, timelines)?