MONTANA WILDLIFE AND TRANSPORTATION

DATA AND INFORMATION WORKGROUP

9:00am – 1:00pm, Thursday, April 28th, 2022

Join Zoom Meeting

https://mt-gov.zoom.us/j/84088605949?pwd=VWJlSXNINWhZY3JDZEJaTlFaWGF2dz09

Meeting ID: 840 8860 5949

Password: 401672

Dial by Telephone +1 646 558 8656 or +1 406 444 9999

Purpose: Recommend name to the SC for the "tool", finalize documents in the "final drafts" folder of Teams, reconcile needs assessment criteria and story map write ups document with datasets and limitations/methodology document, finalize plan for beta testing roll out.

Objectives:

- Discuss and determine recommended name for the "tool"
- Review and reconcile all group edits and comments on documents in the 'final drafts' folder on Teams
- Work to integrate relevant information from needs assessment criteria and story map write ups document with datasets and limitations/methodology document
- Finalize or identify next steps to finalize all items needed for roll out of beta testing

Invitees:

- D&I Work Group: Andrew Jakes (MSWP), Liz Fairbank (MSWP), Gabe Priebe (MDT), Paul Sturm (MDT), Brian Andersen (MDT), Adam Messer (FWP), Justin Gude (FWP)
- Planning and Implementation Team (PIT Crew): Deb Wambach (MDT), Nick Clarke (MSWP), Brooke Shifrin (MSWP

Agenda:

1. Introduction

2. Recommendation to SC for what the "tool" should be named.
    a. Discussion
    b. Determination of recommendation(s)

    Outcome: Group determines recommendation(s) for naming of the "tool" for the SC to consider

3. Review and reconcile all group edits and comments on documents in the 'final drafts' folder on Teams.
    a. Datasets and limitations/methodology document
    b. Needs assessment criteria and story map write ups document
    c. Tool description document for website landing page
    d. Beta testing survey questions
    e. Beta testing roll out- draft email
    f. Tool help guide/instructions document

Outcome: Group finalizes all documents in the 'final drafts" folder on Teams.

4. Work to integrate relevant information from needs assessment criteria and story map write ups document with datasets and limitations/methodology document

   Outcome: Information is integrated and the documents are finalized

5. Finalize or identify next steps to finalize all items needed for roll out of beta testing.

   Outcome: Plan is determined for beta testing roll out

6. Next Meeting
   a. Does group need to meet sooner than next scheduled meeting **May 26th**?
   b. What does the group want to accomplish at the **next** meeting?
   c. What is the group's homework between now and **next** meeting? Will that be accomplished individually, in small groups, or some other way?

   Outcome: Agree on next steps and agenda for next meeting

7. Close by 1:00 pm