MWTSC
Notes September 21st, 2022

1. Introductions and agenda 9/6 (All 5 min)
    a. Topics?
    b. Approve notes 9/6 **- approved**
2. MDT and FWP to provide update on leadership (director) briefing 9/12 – **high level update; provided background, tool description, application process, and implementation. Director's appreciative and supportive. Director Worsech updated governor at one on one early this week.**
3. Review and discuss comments to Draft Communication Plan V2.0 from Teams (30 min) –**Walked through document to discuss changes and resolve comments. There was a lot of discussion on when to do a soft release/timing (decided to release everything this fall except for the application). Agreed to meet with PIOs prior to Oct. 12.**

    Next steps – Brook will make changes and we will use this and other docs to meet with our PIOs.
4. Discuss plans and schedule for coordinating input from respective Communication Teams (PIOs) (10 min)
    a. Communication Plan V2.0 (or most current) **– see #3 above**
        i. refining messaging,
        ii. talking points
        iii. other content that will be integrated into all communication pieces/efforts
    b. DI Tool and Documentation
    c. Logos for use in MWTP efforts/products
    d. Other?? **– decided to have our PIOs get together after initial meeting with individual SC members**
5. Continue review and discussion of edits to Combined Document V3.0 (75 min)
    a. Revisions to application guidance – complete 9/6
    b. Revisions to application form – complete 9/6
    c. Revisions to application attachments – complete 9/6
    d. Revisions to selection criteria – pick up at Appendix C Section III. Needs/Benefits Criteria **- – reviewed comments, discussed, and resolved some. Kylie will work on some bullets and we will pick up where we left off**.
6. Closing comments – (Everyone 5 minutes or as time allows)
7. Next Steps
    a. Coordinate with PIOs (all) **– before Oct 12**

b. Finalize Communications Plan for release for release of Planning Tool and Wildlife Accommodation Project Partnership Program (application process and documents) (all) - **Next steps – Brooke will make changes and we will use this and other docs to meet with our PIOs.**

c. Resolve all comments and Finalize Program Documents (all)

    i. Application Guidance

    ii. Application Form

    iii. Application Attachments

    iv. Selection Criteria - **Kylie will work on some bullets and we will pick up where we left off.**

d. MDT to draft contact list and schedule for communications and release

e. MDT to draft schedule for SC meetings (application cycle, project selection, status updates, process review, etc.)

f. MDT to revise budget template for application guidance document/application

g. MDT to develop webform for application

h. Other???

8. Next meetings

    a. 10/13 (1:00-3:00pm)

    b. 10/24 (1:00-3:00pm)